YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   BANWARILAL BHALOTIA COLLEGE

- Name of the Head of the institution   DR. AMITAVA BASU

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   03412275414

- Mobile no   9932940169

- Registered e-mail   bbcollege1944@gmail.com

- Alternate e-mail   naac.hec@gmail.com

- Address   Ushagram, Asansol (Near Durga
                                             Mandir), P.O. - Ushagram, Dist. -
                                             Paschim Bardhaman

- City/Town   Asansol

- State/UT   West Bengal

- Pin Code   713303

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Kazi Nazrul University, Asansol**

- Name of the IQAC Coordinator   **Dr. Sudipta Das**

- Phone No.   **03412275414**

- Alternate phone No.   **9831154039**

- Mobile   **9051709781**

- IQAC e-mail address   **bbcollege.iqac@gmail.com**

- Alternate Email address   **iqac.bbc@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year))

https://www.bbcollege.ac.in/dynamic_file/NAAC/1690700294AQAR%20B.B.%20College%202021-2022.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.bbcollege.ac.in/dynamic_file/NAAC/1704684289Academic%20Calendar%202022-23%20Combined.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.51**	**2020**	**08/01/2020**	**07/01/2025**

6.Date of Establishment of IQAC   **28/11/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of   View File

IQAC

9.No. of IQAC meetings held during the year   7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Participation in National Institute Ranking Framework (NIRF) for 2023 and timely preparation for Academic and Administrative Audit, Internal Audit and University Inspection

Preparation for implementation of Curriculum and Credit Framework for Undergraduate Programmes (CCFUGP) according to NEP 2020 for the upcoming session of 2023-2024

Conducting initial survey for a river project to investigate the root causes for flooding in the local area and various other social activities; promotion of sports and cultural activities among the students by organizing various exhibition cum competition events

Organizing two international conferences and one national level conference and publication of three edited volumes with international publishers to promote research activities

Conducting Green Audit, Energy Audit and Environment Audit of the entire college campus and the surrounding neighbourhood

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Orientation/Induction Programmes for Students	Orientation/Induction programmes for fresher students are organized at the beginning of the session to make them aware regarding CBCS and LOCF pattern, Examination System, Evaluation/Grading System and College Code of Conduct.
Preparation of Academic Calendar	Academic Calendar was thoroughly prepared for the Sessions (for both Odd & Even Semesters) according to the University Guidelines mentioning the timeline in detail and it was circulated to the students well in advance. Further, this academic calendar prepared by college incorporated the schedule of various important programmes as observed by the departments.
Organizing Various Conference/Seminar/Webinar/Workshop	As continuous effort of the IQAC to enhance the overall academic standard of the College, one International e- Conference and several other Seminars/Webinars/Workshops of State, National and International level have been organized by different Departments, Library and the College under the aegis of IQAC during this pandemic period. Enthusiastic participation of the teachers and the students made all these efforts successful and intrigued for future endeavours.
Transparent Online Evaluation Process	After discussing with IQAC, the Examination Committee had planned to utilize Google Forms to make objective as well as

	subjective type questions and used Google Classrooms/WhatsApp groups to provide the students different curricular based assignments etc. The whole evaluation/assessment process was done mainly through online mode and manual evaluations were also carried out whenever it was felt necessary. The internal exams were mainly organized via physical mode and also by online mode using the centralized Exam Software in the Central Computer Lab. In this way, the students can view their answer scripts through a dedicated App.
Student Satisfaction Survey (SSS)	To assure internal quality, Students' Satisfaction Survey (SSS) has been conducted and the survey data was thoroughly analysed to make a report. Proper measures had been taken by IQAC to address the issues pertaining to this survey report.
Various Extension/Outreach Activities	Different extension activities and outreach programmes were conducted throughout the year in collaboration with various agencies through the NCC, NSS, Scout and Guide Wings of the College to inculcate social responsibly and moral values amongst all the students.
Linkages with Eminent Institutions	Initiatives have been taken by IQAC to develop linkages with different institutions like CMERI, Durgapur and Edubridge where the students of the College were registered for internships, workshops, job trainings (like nursing) etc. Some MoUs have also been signed

	in this regard along with collaboration for student and faculty exchanges.
Improvement of Infrastructural Facilities	Few developments of infrastructural facilities for betterment of overall academic environment have been proposed by IQAC and most of them have been addressed by the College Administration (like arranging for some new classrooms, purchasing of new books in the libraries, improvement in Wi-Fi/LAN facilities etc.). Other infrastructural developments have also been accomplished (like purchasing of new tables & benches for the classrooms, installing new fans & new LED lights in the classrooms and across the College Campus) as per the recommendation by IQAC.
Proper Utilization of Central Computer Lab	The Central Computer Lab has a complete setup of 100 computers where computer related practical classes are organized. This Central Computing facility has also been utilised for Internal Exam purpose and for different competitive exams as conducted by NTA.
Improvement of Sports Facilities	Sports facilities have been developed further, both for the students and the faculties (the playground has been properly levelled, Badminton Courts have been set up in Girls' & Boys' Hostels, Multi-Gym facility has been installed in Boys' Common Room, a Recreation Room for the faculties has been created etc.).
Providing Career Counselling &	Career Counselling & Placement

Placement Facilities	Cell of the College has been very much active to organize various Placement Drives (off-campus)/Seminars/Webinars/Counselling Sessions/Workshops in collaboration with Companies like CLAPE technologies, AHFL finance and SHYAMSEL AND POWER, CMRIT, Qmansys, Edubridge etc. to create job opportunities for the students and to guide them to choose for different career options. It also circulates different study materials/notices/posters to the students on a regular basis to aware the students regarding the various career opportunities.
E-governance and Implementation of Management Information System (MIS)	As the College has a large students' base and faculty strength, IQAC has taken initiative to introduce different user-friendly ERP software and to form a structured database management system (Management Information System or MIS) for smooth functioning of Academic and Administrative work.
Preparation of Annual Reports	Proper documentation of various activities of the different Committees/Departments has been prepared and maintained with the help of extended NAAC Committee members for construction & submission of the annual report.
Academic & Administrative Audit (AAA)	A structured Academic & Administrative Audit (AAA) proforma has been prepared by IQAC and AAA has been conducted internally and also externally by a team of experts from the affiliating University.

Mentorship System	A robust and effective mentoring system for the students has been properly maintained by the Departments under the guidance of IQAC through which all the problems/issues (both academic & non-academic) of the students (the mentees) were satisfactorily resolved/addressed by the concerned faculties (the mentors).
Continuation of e-Prospectus and e-Newsletter	The e-Prospectus was published in due time as prepared by the Prospectus Committee for the benefit of the students taking admission in 2022-2023 & 2023-2024 sessions. The quarterly e- Newsletter of the college, "Grass Table", was continued to be published throughout the years 2022 & 2023.
Initiatives toward Eco-Friendly/Green Campus	Some major initiatives have been taken to make the College Campus more eco-friendly (like plantation of trees throughout the year, to create a paperless Administration & paperless Internal Exam System, installation of rainwater harvesting system, reduction of power consumption, proper waste management etc.). The "Beagle" nature club continues to make aware & involve all the students and the staffs for a drive towards an eco-friendlier sustainable College Campus along with its surroundings. The third international e-conference e-ConSus 2023 on sustainable environment was organized during 7th-8th June, 2023. A survey was

	conducted to determine the root causes for flood in the neighbouring locality during rainy reasons.
Conduction of Green Audit, Energy Audit and Environment Audit	A dedicated green audit committee has been formed to spread environmental awareness and various pollution and waste management reports were certified by the local municipality or appropriate authorities. A group of expert external auditors were invited to certify the green audit report.
Transparent & Robust Feedback System	Feedback from the students, parents, faculties and alumni were collected and the analysis reports were prepared by the concerned team members. Necessary measures were taken by IQAC wherever required.
Promotion of Research Activities	A hands-on-training workshop on research methodology to properly use NLIST, IRINS profile was conducted by R&D Cell on 18.05.2023 to motivate the faculties for doing research. Information on various research grants were shared with them and they were sensitized to publish research articles in various edited volumes published by the college.
Launch of Departmental Edited Volumes/Books	Departments are highly encouraged to publish departmental edited volumes/books. IQAC has recommended to provide financial assistance in this regard and the college administration readily approved this proposal and sanctioned the required

	fund.
Implementation of NEP 2020	In accordance with NEP, various multidisciplinary/interdisciplinary Certificate and Value added Courses were conducted throughout the year. Moreover, all the faculties were encouraged to put emphasis on teaching-learning process through local and vernacular languages for benefit of the students.
Establishment of functional Equal Opportunity Cell for SC/ST and minority students	Several workshops and seminars were organized by the equal opportunity cell for the benefit of SC, ST and OBC students of the college.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	01/03/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	01/03/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	02/02/2023

15.Multidisciplinary / interdisciplinary

Being an affiliated college under Kazi Nazrul University, Asansol, Banwarilal Bhalotia College (popularly known as B. B. College) has no authority regarding framing of syllabus and has to adhere to the CBCS & LOCF syllabus framework as provided by the University. However, B. B. College takes particular care

in

implementing the syllabus to inculcate intellectual, scientific, emotional, social, cultural and ethical values among its students as much as possible. Apart from a few obvious necessities, all the Honours students of B. B. College are allowed to choose any Elective Course from different subjects within that stream according to their choice. In this regard, B. B. College caters to be utmost flexible. Also, as a part of the curriculum, every student has to enrol for a course on Environmental Studies and another course on an Indian Language (Bengali, Hindi or Urdu). Moreover, B. B. College adopts a holistic approach in its teaching learning mechanism by introducing various interdisciplinary Certificate and Value-added Courses like Stress Management, Mushroom Cultivation, Agricultural Soil Testing, Open Educational Resources, MS Excel, Web Designing etc. to develop multidisciplinary knowledge, mentality, skill and ability of the students. Various activities like Seminar/Webinar, Workshop, Cultural and Social Outreach Programmes are organized throughout the year by Cultural Committee, Women Development Cell, Nature Club, NSS Wing and other relevant Committees, Clubs & Departments of B. B. College which take pivotal role to ensure that all the students are properly sensitized towards environmental, social, gender and health issues.

16. Academic bank of credits (ABC):

As per NEP (2020) mandate, all the students of a HEI (Higher Educational Institute) should be registered the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme, and to enable credit transfer. Though there may be various difficulties, these initiatives in general seem to be highly beneficial particularly for the slow learners and provide flexibility to students to learn as per their ability and convenience. However, at present, there is no provision for the colleges to register under ABC as only two login options are there: one for the individual students and the other for the Universities. Thus, according to the NAD (National Academic Depository) portal, individual students can register themselves under ABC. Subsequently, the corresponding University has to act according to UGC guidelines and Government directives to approve this credit transfer and has to issue appropriate notice/circular to its constituent colleges to make this ABC framework successful indeed. In this regard, University has mentioned a guideline and directed the college to compulsorily register the corresponding students into Digilocker account and create their individual ABC id. The college subsequently organized various demo sessions for

the students to help them register under ABC. Also, most of the faculties of B. B. College highly encourage their students to enrol and successfully complete various courses on the platforms like SWAYAM, NPTEL etc. to enrich their overall learning experience though there is no mechanism of credit transfer for them at present.

17. Skill development:

One of the major focus points of B. B. College, Asansol is to nurture and develop different skill sets of the students from various disciplines to make them competent enough for higher education and job market. In this direction, the college already follows the Learning Outcome-based Curriculum Framework (LOCF) as prescribed by the University which primarily focuses on outcome based learning and skill development. Other than the usual curriculum, the college introduces a plethora of Certificate/Add-on/
Value Added Courses like Communication Skills, Computer Application, Accounting & Tax Practice, Banking & Finance, Web Designing, C & Python Programming,
Computational Methods, Mushroom & Spawn Cultivation, MS Excel, Remote Sensing & QGIS, Soil Testing, Cell Culture Techniques etc. which enables the students to develop their Communication, Soft and ICT/Computer skills. These courses are offered through online, offline and hybrid mode designed for maximum benefit of the students. Yoga Sessions and Courses on Stress Management are organized on regular basis to enhance the Life Skills of the students. Various entrepreneurship activities (training, exhibition, workshops) are organized by
the Entrepreneurship Development Cell of the College.
Furthermore, numerous Interactive/Training/Induction Sessions, Job Fairs and Lectures/Mock Tests for Competitive Exams are organized by the highly active Career Counselling & Placement Cell of B. B. College to develop the necessary skill set for creating better employment opportunities for the students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

One of the prime aspects of NEP (2020) has been its design and integration of Indian Knowledge System into the curriculum of every HEI. In this sense, B. B. College, Asansol is doing exceedingly well as most of the classroom lectures in each UG and PG course are delivered in bilingual/multilingual mode (English and vernacular languages such as Bengali, Hindi, Urdu etc.). This is due to the fact that majority of the students of the

college are from rural or semi-urban area and certainly understands the
topics better in their mother tongue. For subjects like B.A. Honours in History, the students are even allowed to write in Bengali scripts in their exam papers. Moreover, B. B. College, Asansol has a separate Hindi Shift College where the teaching, learning and evaluation are done in Hindi medium for the benefit of Hindi speaking students from the locality consisting of mixed population. Beside regular curriculum, the tradition of Indian Language and Culture are seeded and cultivated into the young minds through various activities like commemoration of Mother Language Day, Hindi Diwas, Yoga Day, Constitution Day, Basanta Utsav, Rakhi, Independence Day, Shahid Diwas, Rabindra Jayanti, Nazrul Jayanti, Jadi Buti Diwas etc. through Seminar, Quiz, Debate, Extempore, Skit, Song, Dance, Recitation, Drawing & Poster Competition, Blood Donation Camp and many such programmes. These activities help the students stay connected to their cultural and ethnic roots and also help them to appreciate the cultural difference of other people, to empathize with them and remain in social harmony.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

B. B. College, Asansol presently follows the LOCF (Learning Outcome-based Curriculum Framework) syllabus as framed and prescribed by the University which aims towards a more holistic learning experience for the students, focusing more on the application of knowledge in real life scenarios through emphasis on lab and field works. The Program Outcomes (PO) and Program Specific Outcomes (PSO) are clearly mentioned in the syllabus of each Course. IQAC of B. B. College regularly convey this inherent goal of the Outcome Based Education (OBE) to all the faculties of the college to design the curriculum frameworks accordingly. IQAC also organizes Induction Programmes for the students in which the concerned faculties elaborately discuss the ethos of LOCF and introduce Program Outcomes to them. During commencement of each course, the faculties explain the Course Outcome (CO), Program Outcome (PO) and Program Specific Outcome (PSO) to their students for enhancement of their learning capabilities (such as critical thinking, problem solving, analytical reasoning etc.). IQAC of B. B. College collects all these CO, PO, PSO and analyse the results of student assessments in which the impact of LOCF can be seen to be clearly imprinted.

20.Distance education/online education:

Distance/Online education provides much more flexibility to

students to learn and explore as per their requirements at their pace in comparison with traditional offline mode of teaching
learning. During the recent COVID Pandemic, the benefits/advantages of Online education become more evident. Most of the faculties and students are now quite familiar with various tools of Online learning like Google Meet, Cisco Webex, Microsoft Teams, Zoom, Google Classroom, Google Drive, Google Form, Google Quiz, Moodle, UpGrad, Teachmint, Online Whiteboards like Openboard, Google Jamboard, Microsoft Whiteboard, Open Broadcaster Softwares like OBS Studio, Scanning Softwares like Adobe Scan, Computational Softwares like Desmos etc. The students find themselves more engaged in interactive Online learning using these tools. Though presently the college is offering the UG and PG courses only in Offline mode in general, Online/Blended mode of learning are also being used for some specific instances through which the students are getting immensely benefited. Most of the Certificate/Add-on/Value Added Courses are being offered by the college in Online mode. Also the students are constantly encouraged to engage themselves through various Online Courses like NPTEL, SWAYAM, MIT Open Courseware, YouTube etc. Moreover, within the B. B. College campus, three Distance Education Centres are already functioning very effectively: Indira Gandhi National Open University (IGNOU), Netaji Subhas Open University (NSOU) and Maulana Azad National Urdu University (MANUU) where both UG and PG courses are offered in various subjects. These methods of Online/Distance education certainly help the sincere students to broaden their horizon of knowledge and understanding and sharpen their skills.

Extended Profile

1.Programme

1.1   1015

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   7242

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **1714**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1538**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **136**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **153**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**1015**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**7242**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1714**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1538**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**136**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**153**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**93**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**188.17**
4.3 Total number of computers on campus for academic purposes	**185**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Kazi Nazrul University, Asansol, designs separate CBCS (LOCF) syllabus of UG and PG courses on the subjects offered by our college. After completion of admission process each department of our college organizes induction meeting with the respective students to discuss about curriculum. Routine committee provides the Master Routine for each shift and accordingly each department distributes their syllabus among the teachers. After scrutiny, the Routine Committee forwards the same to the Principal via IQAC coordinator. Teachers prepare their lesson plan as per the assigned topics and submit the same to the IQAC for approval.

In 2022, we returned to our traditional mode of teaching i.e. classroom teaching. Although, audio and video recordings of some lectures were circulated through WhatsApp or uploaded to You-Tube. In addition, our teachers continued to circulate materials through WhatsApp and Google Classroom. On completion of assigned

topics, teachers provided multiple assignments to the students to evaluate their progress. Some departments organized special lectures and workshops.

We have five well-stocked open access central libraries with Database SOUL2.0 and twenty departmental libraries equipped with more than 60,000 copies of text and reference books and 12 hard copies of Journals/periodicals, two newspapers, On-line subscription of e-journals like NLIST to support teaching-learning activities effectively.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17136689031.1.1.%2018%20April%202024_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Our institution is a constituent college of Kazi Nazrul University and adheres to the Academic Calendar published by the University. The College Academic Calendar contains not only the University Calendar but the details of college activities including tentative dates for classes, examination schedules etc. The Academic Calendar is published in the College Prospectus.

- UG and PG classes commence in strict adherence to the dates announced by the University. The schedules regarding the commencement of new sessions and course durations are mentioned in the Academic Calendar.
- We are able to accomplish timely conduction of Internal Examination for thousands of students by introducing centralised online examination system.
- We conducted centralised offline internal examinations conducted at the central computer lab throughout 2022 and 2023. The format was MCQ type. Apart from that, all the departments of our college undertook continuous evaluation process and held examinations of MCQ type, short answer type and assignment-based.
- In a significant move, the department of Environmental

Science started Honours programme approved by the University from 14.06.2023. End of the specified time period also saw the introduction of NEP in our college.

Our college takes special cognizance of the all-round development of our students by ensuring their participation in extra-curricular activities or in constructive efforts towards the development of society like blood-donation camps, college sports etc.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17136693341.1.2.%2018%20April%202024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

41

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

7242

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The faculties motivate the students regarding these issues continuously. Specific committees like Woman Cell, Legal-aid Cell, Nature Club (Beagle) are constituted, and the departments make a collective effort to sensitize the students on areas of

concern like gender equality, human rights, environmental issues, etc. by organizing conferences, seminars, and programs.

Gender Sensitivity: The curricula of different departments contain this issue. Different programs on 28..9. 2022; 8.12.2022,; 20.12,2022 ; 23..3. 2023; and 4.5, 2023 are organized by Women Cell regarding this matter. Suitable actions are taken by the authority whenever needed.

Environment and Sustainability: Environmental study is a compulsory part of curricula. A 2-day "International Conference on Sustainable Development" e-ConSus 2023 was organized during June 7th - 8th, 2023, under the aegis of IQAC. The NSS units of the College have organized several programs like awareness for Plastic Free Society, Safe Drive Save Life, Blood Donation Camp, Plantation Programme, Swachh Bharat Abhiyan and village adaptation of the village 'NAMO JAMDOBA' etc.

Human Values and Professional Ethics: Human rights are taught in our postgraduate classes as a part of the curriculum through a course titled "Human Rights". The curricula of different departments contain topics on human values and professional ethics.

(File attached).

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

4071

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.bbcollege.ac.in/dynamic_file/NAAC/1713686918ANNEXURE-2%20(Detailed%20Action%20Taken)2022-23%20final.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.bbcollege.ac.in/dynamic_file/NAAC/1713686918ANNEXURE-2%20(Detailed%20Action%20Taken)2022-23%20final.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2689

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

731

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes all necessary steps to assess students' needs and comprehends the needs of both advanced and slow learners. To acquaint students with the course, orientation classes are offered both offline and online. Slow learners are assisted with interactive programs, tutorial classes, additional lectures, remedial classes, special notes, additional practical sessions, mock oral/practical examinations, problem-solving classes. Websites with video lectures are posted so that slow learners can access them at a later time.

Quick learners can be identified by their participation in class, their exam performance, and their foundational knowledge. To foster students' analytical skills and enhance their presentation abilities, departments arranged various student lectures, group discussions, and examinations. Every student has access to books and journals through a fully stocked e-library for independent learning. It strongly encouraged that advanced learner participate in advanced reference materials, software applications, quiz competitions, group discussions.

File Description	Documents
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17121548622.2.1%20supportive%20documents%20final.pdf
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
7242	**136**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning at our college has always been student centric. In addition to traditional teaching- learning methods, the institute is highly interested in providing innovative methods for enriching the learning experience. All the methodologies are arranged in an offline platform and UG Students of Environmental Science and PG students of Zoology, Physics are required to submit their project report and finally present a seminar lecture. Departments like Botany, Zoology, Geography arranges field tours and History, Political Science departments visit historical places. Interactive method of learning includes group discussion, role-play, subject quiz, news analysis and discussion with question/answers. Students actively participate in academic activities like mock-teaching, class room seminars on chosen/ assigned topics, home assignments, power point presentations, model preparation etc. Various cultural and academic competitions (recitation, song, essay writing, science model etc.) are also organized by which the students get the scope of participative learning. Students from the Political Science Department regularly participate in mock-parliament competitions

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17121554062.3.1%20suppotive%20documents%20Final.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has been used as an effective tool in our institution for promoting educational transformation and has thereby assisted in increasing student enthusiasm and connecting learning to real-life issues. Besides the chalk-and-talk mode of teaching, the college makes extensive use of ICT-enabled methods, such as

Microsoft Teams, Google Meet, and Google Classroom, along with their e-contents, to facilitate the teaching and learning process. The faculties use ICT-enabled classrooms with LCD projectors, Wi-Fi access, software, and teacher-created PowerPoint presentations, video clippings, animations, and video demonstrations from web sources, in addition to supplying reading materials and laboratory guides by email and other relevant methods, to expose students to advanced information and practical learning. Projectors are deployed in many classrooms to incorporate innovative pedagogical approaches into the teaching-learning process. The laboratories have been upgraded with the latest versions of software such as QGIS, C language, Microsoft Office, and Excel utility. Digital Library resources like, INFLIBNET, etc. are being used in abundance. Video lectures are uploaded by faculty members on the departmental YouTube channels so that students can learn beyond the regular class hours. Faculty members and pupils use email, group mail, and social networking technologies to communicate and disseminate information instantly.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

135

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

136

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

65

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1543

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution guarantees that all students understand the evaluation procedure through the college prospectus. The students are thoroughly informed about the assessment structure in the centrally conducted induction program. Internal assessments are conducted regularly keeping consistency with the college academic calendar and university notification. The Examination Committee, which consists of six faculty members, manages and oversees several aspects of the entire examination process. Students are informed about the exam's dates and duration well in advance by the concerned departmental faculty members, allowing them adequate time to improve in areas where they fall behind. Numerous evaluative methods like classroom interaction, assignments/project work/seminars, and class tests, as well as non-evaluative internal assessments like PowerPointpresentations by students, surprise tests, fieldwork, quizzes, storytelling sessions, students playing the role of teachers (mock teaching), group discussions, writing assignments are undertaken to assess the student's progress, enhance their interpersonal skills, and broaden their horizon. Any problem regarding exam questions is carefully resolved by the concerned teacher during the lecture hours. Corrections are performed in the event of a tabulation error, and the rectified marks are officially placed alongside the student's name. Each department preserves all records of the internal assessment conducted during the academic session.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17121561572.5.1_Supporting%20Evidence.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college uses a well-structured system to address issues about the evaluation of internal examinations. The IQAC collects annual feedback from students on the fairness of internal evaluations. The college offers complete transparency in the evaluation procedure, which includes showing the evaluated answer scripts to students for self-assessment in their

particular classrooms. Any evaluation comments made by the teacher are promptly conveyed to the concerned pupils, and the issues are remedied. Students are also allowed to report the authorities of their grievances in writing (ideally to the departmental email address) soon after the examinations are completed. The corresponding authorities take note of these complaints and take appropriate action within a relatively short time. Students can also apply to the Grievance Redressal Cell to report such grievances. If students are dissatisfied in its entirety with their issues, they can address them directly to the Principal. Many times, it happens that due to unforeseen circumstances, students are unable to sit for the internal examinations. In that scenario, faculties, after assessing the severity of the situations, conduct re-tests. In case of medical emergencies for project submissions, deadlines are extended, and faculty members generously provide re-examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.bbcollege.ac.in/dynamic_file/ NAAC/17121562142.5.2_Supporting%20evidenc e.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The affiliating university implemented the Learning Outcome Based Curriculum Framework (LOCF) beginning with the 2020-21 academic year. Each department's undergraduate and postgraduate Programme objectives are uploaded and presented on the college's website. They are mirrored in the institution's vision and mission. During the mandatory orientation events, all students are informed about the aims and expected effects of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). At the start of each semester, students are given a full syllabus, course outcomes, and evaluation strategy for each course. Teachers even respond to students' questions on the subject. All students are given a prospectus or information brochure that contains all of the necessary information about all of the programs and courses, as well as the program codes, fee structure, hostel facilities, and other relevant information. Furthermore, the Internal Quality Assurance Cell

(IQAC) collects comments from both students and academic members. Based on the findings, IQAC makes appropriate recommendations to the departments addressing the students' grievances and conveys to the affiliating University for action on the teachers' inquiries. This enriches the courses offered in each program, equips the teachers with knowledge and skill, and, empowers the learners with attainable outcomes of the program.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.bbcollege.ac.in/dynamic_file/ NAAC/17121556062.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). The POs are mapped with the COs as specified in the university curriculum, and the CO-PO mapping for courses that have yet to be defined by the affiliating university is carried out following the UGC-LOCF rules. For class assessments, each student's COs (CO1, CO2, CO3, etc.) are determined using the proportion of marks obtained and marks attempted in the CO-related questions. The percentage is then graded on a three-point scale (the target differs by stream) to compute the average COs, which are subsequently mapped to yield average POs and, finally, the batch's PO achievement. Formative assessments such as viva voce, student seminars, group discussions, practical experiments, field studies, and projects are used to measure CO and PO attainment. The weak and strong students are recognized at the start of the course, and an outcome attainment target is established by implementing improvement strategies. The grades of students in mid-semester examinations and term-end exams are examined at the Teachers' Council meeting to assess the effectiveness of various programs and courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://bbcollege.ac.in/dynamic_file/NAAC/ 17128540002.6.2_Physics_Geography.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1538

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://bbcollege.ac.in/dynamic_file/NAAC/ 1712854081Principal%20Letter%20head_2.6.3 _22-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bbcollege.ac.in/dynamic_file/NAAC/17087548332.6.1%20 Student%20Satisfaction%20Survey%20(SSS)%20on%20overall%20institu tional%20performance%2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The IQAC and the Career Counselling & Placement Cell of the

college are working hand-in-hand to create suitable ecosystem for nurturing and grooming innovative ideas and transforming them to reality. In this connection, the Department of Commerce (Hindi Shift) of the college has taken a leading role by establishing the Entrepreneurship Development Cell, named, 'SWABALAMBAN' last year. This cell under the leadership of Dr. Santanu Mallick, the coordinator, has organized a boastful number of programs such as Entrepreneurs' Meet & Visit with the students, Product-Poster Exhibition; Workshops on Inexpensive Traditional Marketing for Micro Entrepreneurs, different kinds of subsidized credit facilities by MSME for the entrepreneurs, MSME Aadhar Udyam Registration of the women entrepreneurs, Branding & Logo Creation, Creative Skill Development by making handicrafts from home wastes and many other activities to promote entrepreneurship among students particularly, girls this year. The Global Links Initiative (TGLI), a world known organization, is also collaborating in the various activities of the cell and 20 women entrepreneurs and 35 students from the Department pf Commerce (Hindi Shift) and Department of Economics have registered with TGLI. The AlSiSAR -impact- is also involved with TGLI and 'SWABALAMBAN' in such activities. A detailed report of the programs and workshops held by the cell, however, is uploaded in the relevant column for your perusal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17142718733.2.1%20Swabalamban%20Activities.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

21

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

30-04-2024 01:30:00

43

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Banwarilal Bhalotia College believes in holistic development of students, which includes sensitizing them to various issues that go beyond the college campus, and impact our society at large. A quick glance at the past activities of the college in this regard, also evidenced in previous AQARs submitted by us, reveals our track record. This year, among many other activities, the college undertook the initiative of enthusing our students to participate in the district-level Yuva Utsav (28 September 2022). Our students fared brilliantly, and bagged prizes, too. In collaboration with Aikatan Foundation and Hirapur Police Station, we took the initiative of sensitizing our community, especially school students, about the need for road safety. The program, held on 17.2.2023, was hosted by Hirapur Manikchand High School. We organized a blood donation camp on 19.2.2023 in collaboration with Deshbandhu Club, Mohisila, Asansol. We managed to collect 43 units of blood, and deposited them in the safe-keep of the Asansol Blood Bank. On 27.8.2023, we collaborated with SwitchOn Foundation to organize a cycle rally to create awareness in the neighbourhood community of the deteriorating state of the environment. On 27-28th May 2023, we collaborated with the All-Bengal Blind Teachers' Association to organize an awareness program to sensitize our community about the rights of Divyangajan, especially the blind. The detailed reports of all these events have been uploaded as additional information below.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

229

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College is spread across 7.8088 acres of land, housing 4 major buildings and two administrative blocks. There are 71 classrooms, including 5 smart class rooms and 15 ICT enabled classrooms. All the classrooms have internet (wifi) connectivity. There are 22 well equipped laboratories. There is a central laboratory facility for research purpose. There are three different Shifts viz., Morning, Day and Evening. The Main Building/Science Building has 72 rooms out of which 41 are classrooms and one seminar hall. The Humanities Building consists of total 29 rooms with 14 classrooms. The college library is housed here. The BBA/BCA building has 12 rooms, including 6 classrooms, 1 computer lab. Hindi shift building isadjacent to the main campus with 9 classrooms and one seminar hall. The College has one seminar hall-cum-ICT (120 seats) class room for conducting seminar, workshops and popular lectures. The Central Library has 49845books. Many departments have seminar libraries with lending and reference facilities. There is a well equipped LAN compatible computer laboratory in administrative building used for online examinations. There are separate boys' and girls' hostels with 32 and 38 rooms for boarders respectively. There are three gardens includingbutterfly-garden & charakmedicinal garden. Spacious canteen for all.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17142698444.1.1%20Infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the overall development of students, the college encourages all students to participate in extracurricular activities including sports and cultural programs. The college has a playground of its own on which inter-class and intercollegiate football, cricket tournaments are organized every year. The sports department possesses many equipments viz., Cricket kit,

Football, Badminton rackets, Table tennis boards, TT bats & balls, shuttles, Javelin, Discuss, Short-put, uniforms, nets etc. A fair amount of fund is allocated for the maintenance of the same. The common rooms of boys and girls are provided with indoor games such as Table Tennis, Carom, and Chess etc. The college hosts a Cricket coaching camp where college & school students participate. Two separate concrete pitches are prepared for cricket coaching purpose as well as courts for badminton, volleyball, basketball. Yoga classes are also organised. Various cultural programs take place throughout the year. The seminar hall as well as an outdoor stage is used for these programs. Various competitions such as photography, poetry, drawing, poster, debate, paper presentation are organised. There is an active Nature club (Beagle), Art and photography club (Meraki) and a Cinema club (Meghe Dhaka) for encouraging students' participation in related activities. organises many such events

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17141018534.1.2%20Sports%20Committee%20Report%202022-23.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17141018874.1.3%20Images%20of%20ICT%20Rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

71.18

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central library and all departmental libraries of the college are automated with SOUL 2.0 as ILMS since 2011. The Central Library now boasts automated, entirely online book issue and lending services, keeping records digitally, and improving service by offering users a platform to check their personalised library profiles online. Besides this, the Central library has the facility like bar-coding machine. Users can access the bibliographic record of the Central Library through WebOPAC, both inside and outside the library campus. Specialized Services provided to the students and teachers include information dissemination and notification through email, photocopying facility, NLIST programme (NLIST programme initiated in this college since 30.04.2011).The College Library has a Digital preservation center for digitization of old and rare books. The College Library webpage is interactive. Through ASK THE LIBRARIAN, anyone can put the query through webpage of library. The library organizes department wise Library Orientation Programme for creating awareness about Integrated Library Management System. Reference and Referral services are to be provided via email, What's App, and also from the Central Lib.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.bbcollege.ac.in/dynamic_file/ NAAC/17141019494.2.1%20additional%20link% 20for%20library.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.766

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The entire campus area is covered under Wi-Fi. The connections are provided by Purusottam network.Passwords for Wi-Fi facility is provided to all. The college has updated its IT facilities with increasing the number of computers, printers, scanners, xerox machines, online admissionprocess, interactive website (maintained by Aadija Technologies) and various softwares. For regular maintenance of the IT infrastructure local vendor, Purusottam network is given AMC annually (mainly for the computers). In 2014 wifi zone was present with speed of 2 mbps/s for the entire college. The line was divided for Principal's chamber and rest of the college. In 2015 broadband service was initiated with the speed of 10 mbps/s and the line was shared among accounts section, Principal's chamber and rest of the college. In 2016 the same service continued with the speed of 20 mbps/s in similar manner. The speed of broadband system was upgraded from 20 mbps/s to 50 mbps/s in 2018. Currently the speed of broadband system is 100 mbps/s. The campus remains under CCTV surveilance throughout the year. Anti-virus software is regularly renewed for the computers. Different powerpoints or links for YouTube lectures are uploaded on college website. The well maintained central computer lab has the capability of conducting online exams which is used for internal as well external online examinations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17141020324.3.1%20IT%20infrastructure.pdf

4.3.2 - Number of Computers

211

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

45.97

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well organized Finance Committee which operates the budget of the college very efficiently. IQAC organizes seminars, webinars, workshops and exhibitions every year. Proper tender notification is followed maintaining financial rules of the government while purchasing any items in a large number. On the other hand local vendors supply items as per requirement of the college. The college also has an

efficient Library Advisory Committee comprised of faculties, non teaching staff and student of our college. All the departments place order for books and journals before the committee. Maintenance of Physical Facilities: There are two committees namely Building committee and Campus Maintenance/Operational subcommittee to look into maintenance of physical facilities. Green practices applied. Maintenance of electrical gadgets, plumbing, laboratory machineries, computers etc comes under the purview of the aforementioned committees. The college has appointed one electrical expert for regular maintenance of electrical equipments. Sports committee recommends purchase of sporting goods on need basis. Campus Cleaning:

The college has campus maintenance sub-committee to monitor the personnel engaged in cleaning operation. Maintaining a Plastic free campus is emphasized. IT Infrastructures: The college has appointed vendor for up-keep of IT infrastructures such as wifi, computers, servers etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17141020734.4.2College%20campus%20maintenance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3660

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

980

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.bbcollege.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5783

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5783

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

177

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

546

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

36

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has encouraged the active involvement of the students in academic, administrative and co-curricular activities and the proper representation of students on various committees and decision-making bodies. The Student Representativesworkdiligently towards establishing an amicable relationship between the college authorities and students, voicing their concerns and facilitating prompt and productive action. The Students' Union comprises the General Secretary, Cultural Assistant Secretary, Assistant General Secretary, Literature & Magazine Assistant Secretary, Boys' Common Room Secretary, Girls' Common Room Secretary, Student Welfare and Social Service secretary. Further, there are class representatives responsible for communicating the grievances of individual departments either directly to the college authorities or through the General Secretary of the Students' Union. As per Government regulations, the Students' Union elections are on hold. However, a students' Council with student and teacher representatives functions for now. The Students' Council is pivotal in organising cultural festivities throughout

the year, like Sanhati,Basanta Utsav,Saraswati Puja,Netaji's birth anniversary, Rabindra Jayanti,Antorjatik Matri Bhasa Dibas andthe Annual Sports and Football Tournament. The Council alsoorganises regular free health check-ups, Blood donation Camps and other Health awareness programmes for the students.

File Description	Documents
Paste link for additional information	https://www.bbcollege.ac.in/student_union.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association helps former students connect to their Alma Mater and contribute to its development in myriad ways. Membership to the Association is easily obtained through an online registration form on the college website. Many of our present faculty members, being former students,are active members of the Association.

The College boasts of many dynamic students who have achieved

remarkable success across various fields. The Alumni Association organises regular meetings where such illustrious ex-pupils are invited to enlighten the present students with their personal stories of sweat and success. Members who have excelled academically are invited to deliver lectures.Besides, many former students are employed across private sector establishments. Occasionally, they are requested to share their narratives of professional success.

Alum members who are renowned artists are often invited to the College to help nurture the creative talents of the students. They also act as judges in various competitions and at the Annual Student Programme Sanhati. They have also organised a blood donation camp on the College Foundation Day. Theyhave also made generous financial contributions, utilised for improvingcollege infrastructure and organising cultural programmes. They are part of various committees where they provide valuable feedback.

File Description	Documents
Paste link for additional information	https://www.bbcollege.ac.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has implemented administrative, financial, and academic governance structures to meet its vision and goal. The college's office staff has been trained to automate office tasks, and many computers have been deployed. Digital feedback from pupils was collected using Google forms. Members receive WhatsApp and college website reminders on administration and IQAC events. The Asansol treasury receives salary bills via IFMS

software, and salaries are directly transferred into bank accounts. Online admissions and payments are the only options. Traditional chalk-talk, ICT, practical exercises, and project-based learning are used to teach pupils well. Assessment is continual and electronic. The college intends to establish an LMS to improve student learning. The college tracks students' academic progress and attendance with a mobile and internet app. Teachers can use the smartphone app to track attendance and request leave. The IQAC cell has multiple committees to oversee daily operations. The college's faculty committees ensure daily operations to run smoothly. Furthermore, the college has implemented the Research Information Management System (IRINS) to govern and document research activity. For smooth educational operation, the governing body, principal, teacher's council, and non-teaching staff work together.

File Description	Documents
Paste link for additional information	https://bbcollege.ac.in/the_present_state_new_vistas.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Operational autonomy is granted to several departments in order to decentralize the college's operations. The college's operations are overseen by the governing body, headed by the President with the Principal serving as the Secretary. The Finance Committee, in conjunction with the Governing Body, is responsible for approving college finances, including the allocation of college finances. The administration often consults the Academic Committee and the Teacher's Council for guidance on various academic matters. The Heads/Coordinators of different departments communicate with the Principal and manage the daily administration of their respective departments. Every department and office are linked by a Wi-Fi network to facilitate efficient and seamless daily academic and administrative operations. Several committees represent various facets of the college. These committees autonomously decide on co-curricular, extracurricular, and extension activities in consultation with the Principal and oversee their execution. The Office activities are overseen by the college Head Clerk, who maintains regular connection with the Principal. The Student's

Union manages student affairs and reports them to the appropriate authorities. Any academic department within the institution has the complete authorization to buy equipment or carry out repairs, provided they have obtained approval from the Principal.

File Description	Documents
Paste link for additional information	https://bbcollege.ac.in/dynamic_file/NAAC/16522602386.1.2%20Organogram%20of%20the%20College.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Below are the various successful tactics adopted by the college. The institution effectively executed orientation and induction programs for first-semester students, informing them about the college's regulations and curriculum. Research activities were actively promoted through participation in international conferences, workshops, edited book volumes, NLIST utilization, and IRINS profile building. The college's NSS, NCC, Scouts, and Guide unit organized several outreach programs to help local communities and instill a sense of social, moral, and civic responsibility among students. The college placed solar panels on campus to decrease reliance on polluting energy sources and encourage the adoption of renewable energy. The Equal Opportunity Cell organized multiple workshops and programs for the benefit of SC, ST, and OBC students as scheduled. The college's Career Counseling and Placement Cell organized awareness programs, counseling sessions, and placement activities to enhance students' career prospects. Another effective technique involved forming partnerships with prestigious institutions, as seen by multiple Memorandums of Understanding (MOUs). The Mentor-Mentee system was effectively implemented across the many departments of the college.The Entrepreneurship Cell "Swavalamban" reached new heights as part of the college's strategy.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://bbcollege.ac.in/dynamic_file/NAAC/17140951636.2.1%20Strategic%20Plan%20Deployment%20Report%202022-2023.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Kazi Nazrul University, the University Grants Commission/Maharashtra Higher Education Department, and the Government of West Bengal's Higher Education Department all work together to regulate the college's governing body. As the exofficio secretary of the governing body, the Principal is responsible for helping to ensure that the decisions made by the latter are carried out. The Bursar, the Morning-in-charge, the Evening-in-charge, the Head/Coordinators of Departments, and the Teacher's Council Secretary are the individuals who report activities directly to the Principal. For the purpose of directing and communicating with the Head Clerks of the day, morning, and evening sections, respectively, the Principal, together with the morning in charge and the evening in charge, are responsible for this responsibility. It is the responsibility of the Head Clerks to oversee the operations that take place in the morning, day, and evening offices. The Accountant and the Cashier are accountable to the Bursar for the Accounts Office and the Cash Office, respectively, and they are responsible for the corresponding respective offices. The Heads and Coordinators of the Department are the ones who receive reports from the part-time and contractual teachers.

File Description	Documents
Paste link for additional information	https://bbcollege.ac.in/dynamic_file/NAAC/1708667437Prospectus%20New%202023red2_compressed1.pdf
Link to Organogram of the institution webpage	https://bbcollege.ac.in/dynamic_file/NAAC/16522602386.1.2%20Organogram%20of%20the%20College.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has organised Carrier Advancement Scheme promotions for teaching personnel in all departments. All college employees are eligible for loan advantages through the college co-operative organisation. Special leave is given for professional development purposes. Female employees are entitled to 180days of maternity leave and child care leave under government regulations. The provident fund offers both refundable and non-refundable loans. Various leisure activities are organised, including annual festivals, Basonto Utsav, Teachers' Day, International Mother Language Day, and Rabindra Jayanti. In-service instructors are eligible for three advance increments uponreceiving a Ph.D. and two upon receiving an M.Phil. College

offers ICT facilities and laboratories for carrying out research work for teaching staff.Teaching staffs are assisted by arranging crash courses in computer basics. Teachers are given an advance paycheck before their pay is fixed and approved by the government. The compensation of substantive staff members is calculated using the HRMS software. Staff are also provided with group insurance facility.Wi-Fi with high-speed internet connectivity is offered on the college campus. All substantive staff members are eligible for the state healthinsurance plan, whereas adhoc/casual employees are eligible for the Sastho Sathi Card.

File Description	Documents
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/ NAAC/171439618735964_165_1708765531.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institutions Performance Appraisal System for Teaching and Non-teaching Staff Managing the organization efficiently and requires valuable performance management system. Therefore, as

per regulations provided by UGC, the institution follows Performance Based Appraisal System (PBAS).

There are three categories of performances in this scheme

1. Teaching, Learning and Evaluation related activities

2. Co-curricular, extension and Professional Development related activities

3. Research Publications and Academic Contributions

There is Career Advancement Scheme procedure for teaching staff on the basis of Academic Performance Indices (API). The data pertaining to the above categories are collected from each faculty member in the proforma suggested by UGC. API scores are calculated for each of the categories and are utilized for the career advancements and promotion of the faculty members to the next higher level. The following weightages are assigned to these categories: 80:50:20 or 80:50:50 for Assistant Professors promoting from Stage I to Stage II or Stage II to Stage III whereas it is 75:50:75 for the incumbents applying to be promoted as Associate Professors. Faculties are motivated to attend various conference, workshops and duty leave is permitted to attend the events.

Students are encouraged and motivated for attending classrooms. At the end of each semester, feedback forms regarding different aspects of teaching-learning are issued to the students. Head and senior faculties of the Departments go through the feedback forms and suggest suitable measures to improve the teaching-learning process.

As such there is no performance appraisal system followed for non-teaching staff in the institute.

File Description	Documents
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17087548332.6.1%20Student%20Satisfaction%20Survey%20(SSS)%20on%20overall%20institutional%20performance%2022-23.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college has instituted a robust financial audit mechanism to guarantee adherence to financial regulations. Both internal and external audits are conducted annually as part of this mechanism. External audits are performed by chartered accountants appointed by the government. Any inquiries raised by the auditors during this process are promptly addressed with the necessary supporting documentation. Upon completion, the auditors compile a comprehensive audit report, which is initially submitted to the college authority for review. Once reviewed and verified, the audit report is duly signed and submitted to the Department of Higher Education, Government of West Bengal for their consideration. For the fiscal year 2020-21 and 2021-22, only internal audits were conducted by Pilaniwala & Associates. Pilaniwala & Associates conducts the internal audit for the period 2022-2023. The appointment of a government-nominated external auditor during the period 2019-2023 is still pending. We are proud of the fact that our college has not faced any significant objections during previous external audits. The internal and external audits, along with the guidance from our financial advisory body, play a crucial role in ensuring financial compliance and transparency. We are dedicated to upholding these standards in the future too.

File Description	Documents
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/ NAAC/1714404752AUDIT%20REPORT%202022-2023 .pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.7484

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college operates with three main committees: The Building and Development Committee, Finance Committee, and Purchase Committee. Each committee has specific roles and responsibilities.

E-tendering norms are strictly followed for any project exceeding a 1 lakh budget. Tenders are publicized in newspapers and on the College website. A minimum of 3 quotations are requested to finalize the contract with the party offering the lowest bid.

The building committee supervises the implementation of any project work. They submit a report to the Finance committee. After analyzing the report, the committee recommends the payment which is again subject to the approval of the Governing Body.

Any financial transaction exceeding 5,000 is conducted via A/C payee cheques. All other payments below this threshold amount are made in cash.

Utilizing Tally 2016 software, the College conducts internal and external audits. Any qualified Chartered Accountants carry out the internal audits. The government-appointed auditor conducts the statutory audit.

From September 2022 to August 2023, our college incurred a total expense of Rs.2,32,46,809.00.

File Description	Documents
Paste link for additional information	https://www.bbcollege.ac.in/dynamic_file/NAAC/1714444873REVISED%20Resource%20Utilisation%20Report%20(2022-2023).pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of B. B. College plays a proactive role in institutionalizing the quality assurance strategy by formulating and revising its working policy towards the mission and vision of the College.

To promote quality consciousness among all the stakeholders of the College, different seminars, conferences, training, and workshops were organized under the guidance of IQAC.

Seminars on NEP, the Indian Knowledge System enhance the competencies of the teaching faculties.

This year two international and one national conference, and multiple one-day seminars are organized to encourage the students as well as the faculty members in various research activities. This year, our faculty members have secured two separate conference grants and one travel grant.

Training cum workshop program on research methodology intrigued our teaching staff in using NLIST, IRINS portal.

Workshop on ERP software and database management systems equips the College staff with better work efficiency.

Different collaborative programs with AHFL finance, SHYAMSEL, POWER, Qmansys, Edubridge, CLAPE technologies, etc. inspire and educate the students about possible career opportunities.

IQAC coordinates and ensures the participation of our College in NIRF accreditation methodology.

To provide support and increase the capacity of women

entrepreneurs, a new Entrepreneurship Cell "Swabalamban" has been established.

File Description	Documents
Paste link for additional information	https://bbcollege.ac.in/dynamic_file/NAAC/1714326600Events%20of%20CCPC%20and%20Conference%20Grants.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For the effective reviewing of the teaching and learning process of the College, odd and even semester-based separate curriculum design, syllabus distribution, organizing student orientation program, regular based class tests, project work assessment, and internal assessmentswere conducted in every department.

Following IQAC recommendation, remedial and tutorial classes are offered to the students. Their progress is assessed at the departmental level and appropriate measures are taken accordingly. Special classes are arranged.

In compliance with the NEP, students of our College have received comprehensive guidance to create their individual ABC IDs.

Students are consistently encouraged to participate in various certificates, and add-on courses offered by different departments and also to enroll inSWAYAM, NPTEL, etc.

The bilingual teaching approach and vernacular languages are used as the medium of instruction.

A strong mentor-mentee relationship promotes the holistic development of all individuals involved.

Faculty exchange program with reputed academic institutions helps to enhance the College's academic standards.

Through fostering fruitful partnerships with esteemed research institutes like CMERI, JIS University, Estuarine, and Coastal

Studies Foundation, the academic benchmark has been upgraded.

Different activities of the College Annual Festival, named "Sanhati," provide profound encouragement inner talents, innovations, and in-depth knowledge of the students.

File Description	Documents
Paste link for additional information	https://bbcollege.ac.in/dynamic_file/NAAC/17143009726.5.2%20(r)Institute%20reviews%20its%20teaching%20learning%20processes,%20structures%20and%20methodologies%20of%20operation_compressed%20(1).pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://bbcollege.ac.in/aqar.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Banwarilal Bhalotia College, Asansol, is dedicated to advancing gender equity and empowerment through its Women's Cell initiatives, promoting inclusivity and equality.

The college organizes various awareness programmes and seminars, in collaboration with organizations like the Lions Club of Rupnarayanpur, to advocate for women's rights and well-being.

For instance, on September 28, 2022, the Women's Development Cell, in partnership with the Lions Club, conducted a Seminar on Women's Rights Protection and Awareness Programme. Dr. Sonawane Kuldip Suresh (IPS), Deputy Commissioner of Police (Central Zone) ADPC, delivered a keynote speech emphasizing the importance of women's rights.

Additionally, programmes such as the Thalassemia Awareness Programme and the Induction Programme on Mental Health aim to educate students and the community on important health issues, including those affecting women.

The college's commitment to promoting gender equity is exemplified by its concerted efforts to raise awareness, educate, and empower individuals, fostering a culture of equality and respect for all genders.

File Description	Documents
Annual gender sensitization action plan	https://www.bbcollege.ac.in/dynamic_file/NAAC/1714411771Annual%20gender%20sensitization%20action%20plan%202022-2023.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bbcollege.ac.in/dynamic_file/NAAC/17144081177.1.1%20-%20Specific%20facilities%20provided%20for%20women%20in%20terms%20ofa.%20Safety%20and%20security%20b.%20Counseling%20c.%20Common%20Rooms%20d.%20Day%20care%20center%20for%20young%20children%20e.%20Any%20other%20relevant%20information%20(1)%20(1).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Facilities for Waste Management at Banwarilal Bhalotia College:

Waste management is a top priority at Banwarilal Bhalotia College, Assansol. The institution has implemented effective strategies to address different types of waste, ensuring environmental sustainability and community health.

Solid Waste Management: The campus features strategically placed bins for collecting both dry and wet waste. To maintain cleanliness, dedicated departments clean these bins on a regular basis.

Liquid Waste Management:Liquid effluents, including hazardous

liquids from laboratory activities, are channelled through dedicated conduits to shaded and concrete-lined pits. This practice minimises the risk of surface and subsurface water contamination.

E-waste Management: E-waste is collected and stored in designated areas, awaiting clearance by specialised enterprises. This ensures proper disposal and minimises environmental impact.

Waste Recycling System:The college promotes waste recycling through initiatives such as using different-coloured bins for dry and wet waste collection and encouraging segregation at the source.

Banwarilal Bhalotia College's commitment to effective waste management reflects its dedication to environmental sustainability and responsible citizenship. Through these initiatives, the college strives to create a cleaner and healthier campus environment for its students, faculty, and surrounding community.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for	A. Any 4 or All of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights,	**A. Any 4 or all of the above**

display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Banwarilal Bhalotia College champions inclusivity and tolerance towards diverse cultural, linguistic, and socioeconomic backgrounds. With B.A. degrees offered in five languages and a Master's program in Hindi, linguistic receptiveness is ingrained in our approach. Our student body mirrors a rich tapestry of cultures, religions, and economic strata, demonstrating our institutional commitment to diversity.

Annually, we commemorate national heroes and significant days, fostering a sense of unity and respect. Celebrations like Sanhati Utsav, Vasanta Utsav, and observances of International Yoga Day and World Disability Day exemplify our dedication to inclusivity.

We engage in social initiatives such as blood donation drives, medical camps, and regular plantation programs, embodying our commitment to societal welfare. Our advocacy for schemes like "Kanyashree" empowers female students, promoting gender equality and education.

The NCC and NSS units instill values of humanity and ethicality,

emphasizing the importance of discipline and community service. Banwarilal Bhalotia College stands as a beacon of harmony and acceptance, nurturing an environment where all can thrive and contribute positively to society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Banwarilal Bhalotia College, Asansol, fervently commemorated Constitution Day on 26th November, underscoring the significance of our nation's founding document. The event aimed to instill a profound understanding of the Indian Constitution's values, principles, and citizens' rights and responsibilities.

The day commenced with a ceremonial lamp lighting by esteemed dignitaries, including the college principal, faculty members, and student representatives. Together, students and staff recited the Preamble to the Constitution, symbolizing their unwavering commitment to its ideals.

A seminar, featuring faculty members and invited experts, delved into diverse facets of the Indian Constitution, from its inception to its contemporary relevance. The engagement deepened students' appreciation for our constitutional framework and its pivotal role in shaping our democracy.

This initiative at Banwarilal Bhalotia College serves as a cornerstone in nurturing informed and conscientious citizens who understand their rights and duties as outlined in the Constitution.

In continuation of our commitment to holistic development, a workshop on "Tally" was organized for non-teaching and office staff, enhancing their accounting skills and fostering professional growth.

Further, the NSS unit spearheads year-round initiatives aligning with constitutional values. From promoting a plastic-free

society to organizing blood donation camps and advocating for road safety, these endeavors demonstrate our dedication to societal welfare and civic responsibility.

Banwarilal Bhalotia College remains steadfast in its mission to cultivate a culture of constitutional awareness and civic engagement, empowering individuals to contribute positively to society and uphold democratic principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.bbcollege.ac.in/dynamic_file/ NAAC/1714409906Reports%20of%207.1.9.pdf
Any other relevant information	https://www.bbcollege.ac.in/dynamic_file/ NAAC/17144102667.1.9%20Pictures.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Institutional excellence requires a multifaceted emergence strategy, resonating with the true essence of education within society. Banwarilal Bhalotia College recognizes this imperative, anchoring its academic ethos in the commemoration of national significance and honoring the legacies of our heroes. These observances serve as potent avenues for reconnecting with our cultural heritage and fostering a collective sense of national identity.

Throughout the academic year, the college meticulously marks pivotal dates, including the birth anniversaries of luminaries like Netaji Subhas Chandra Bose, Mahatma Gandhi, Kazi Nazrul Islam, Rabindranath Tagore, and Swami Vivekananda, alongside the solemn remembrance of Rabindranath Tagore and Khudiram Bose's passing.

The institution's commitment to value inculcation is further exemplified through events such as the seminar commemorating Sri Sri Maa Sharada's birth anniversary, aptly titled "Smarane Manane Maa Sarada." Additionally, the college actively participates in global initiatives like International Yoga Day and World Environment Day, underscoring its dedication to holistic well-being and environmental stewardship.

From Independence Day to Republic Day, from NSS Day to Teacher's Day, and from AIDS Awareness Day to National Science Day, each occasion is embraced as an opportunity to ignite intellectual curiosity, social responsibility, and environmental consciousness among our learners. Together, these endeavors sculpt a vibrant educational landscape that transcends mere academia, empowering individuals to become conscientious citizens and catalysts for positive change within our society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

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Best Practice Summaries

1. Ahalya: River Rejuvenation Project

   • Goal: Restore Asansol's rivers and ecosystems, control
     floods, and promote sustainability.
   • Activities: Assessments, stakeholder consultations,
     watershed management, green infrastructure, community
     outreach, and education.
   • Success: Increased awareness, community engagement, and
     recognition.
   • Challenges: Funding, limited resources, and some
     resistance.
   • Execution: Project team, collaboration, phased approach,
     and communication.

2. Bibliovorous: Library Usage Resurgence

   • Goal: Reinvigorate library use and celebrate physical
     books.
   • Activities: Identify exceptional library users, public
     recognition, incentives, and collaboration.
   • Success: Increased footfall, positive feedback, and
     stronger library community.
   • Challenges: Defining criteria, selection consistency, and
     resource limitations.
   • Execution: Clear criteria, nomination process, promotion,
     and continuous improvement.

Kindly see the following attached Website Link for details of
these two practices.
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File Description	Documents
Best practices in the Institutional website	https://www.bbcollege.ac.in/dynamic_file/NAAC/1714410544Best%20Practices%20for%20the%20Academic%20Year%20of%202022-2023.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Banwarilal Bhalotia College demonstrates institutional distinctiveness through various skill enhancing and capacity building drives undertaken primarily by its Entrepreneurship Development Cell, Swabalamban and conducting many faculty/student exchange programs through MoU/collaboration/linkages with eminent institutions/organizations. Swabalamban, in collaboration with the Global Links Initiative (TGLI) and with financial support from the Rotary Club of Asansol, aims to support women entrepreneurs and cultivate an entrepreneurial spirit among students. Noteworthy achievements include hosting workshops, seminars, and exhibitions, as well as facilitating student visits to Kolkata to meet with esteemed professionals. TGLI currently registers 20 women entrepreneurs and 35 students from the Commerce (Hindi Shift) and Economics departments, demonstrating the initiative's significant impact. Furthermore, through collaborative agreements and MoUs with eminent academic and research institutions, the college enhances research facilities, entrepreneurial expertise, and coaching opportunities for students and faculty alike. The college contributes to the holistic development of its stakeholders by facilitating skill development programmes, workshops, hands on trainings, seminars, and webinars, fostering a culture of innovation and collaboration. The Central Library inaugurated a section for competitive examinations. At the same time, through faculty exchange programmes, our institution is also sharing our faculty expertise for the betterment of other institutions' students. Additionally, as a Mentor Club institution for BIS, the college actively promotes awareness programs, quizzes, standard writing competitions etc. accompanied by conducting surveys among the general consumers, further solidifying its commitment to societal and academic advancement.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college is planninga centralized Induction Program organized by the IQAC for newly admitted students and faculties as per new NEP curriculum introduced from 2023-2024.

The curriculum allows for credit transfer from courses completed on UGC recognized online learning platforms, and a hands-on demonstration to create ABC id through DigiLockeris planned for students.

A new two-story library is nearing completion, offering information and media literacy courses, internship programs, and certificate courses.

Solar panels will be installed on rooftops of all buildings, reducing carbon footprints and connecting with the power grid.

The college is planning toorganizeoutreach programs to instill scientific temper and curiosity among students.

An initial survey on the river's status is planned to assess drainage systems and identify root causes of overflow and flood situations.

Faculty and management development programs will be conducted.

Skill development courses will be introduced to improve students' employability.

Placement drive activities will be conducted to enhance students' value in the job market.

The college is planning to establishInstitution's Innovation Council to provide better exposure to research, projects, jobs, employability and entrepreneurship options.

Planning to form Electoral Literacy Club and to conduct a Gender Audit to increase social awareness cum responsibilities.

Complete overhauling of Master Routines for new 4-year UG course.

To establish more Industry-Academia linkages.

Promote to do more quality research and apply for project grants to enhance infrastructure required for new 4-year curriculum.